The Maharashtra Mantralaya & Allied Offices Co-operative Bank Limited

Sealed quotations from Authorized Providers for Development of Website

The Maharashtra Mantralaya & Allied Offices Co-operative Bank Limited. Bank invites sealed quotations from Authorized Service Providers for development of Bank's website with 3 and 5 years online support from the date of website going live. The technical specifications, terms & conditions are given below.

The Maharashtra Mantralaya & Allied Offices Co-operative Bank Limited is on Core Banking Solution and has 5 branches, 1 Head Office in Mumbai are connected to Core Banking hosted with SIL. Bank would like to develop website as per Technical configuration given below. Sealed Quotation as per the scope mentioned and duly-filled in all respects enclosing necessary documents may be addressed to the "The Maharashtra Mantralaya & Allied Offices Co-op. Bank Limited. Sealed should be marked as Quotation for development of Website, so as to reach on or before 13th 2020 upto 5.00 P.M. at Head Office of the Bank.

The address of Bank
Chief Executive Officer
The Maharashtra Mantralaya & Allied Offices Cooperative Bank
Mantralaya Main Building,
Ground Floor,
Madam Cama Road, Mantralaya,
Mumbai 400 032
''**www.macobank.com**''

TECHNICAL QUALIFYING CRITERIA:
- Company\ Firm should be in line of business at least for last 3 years
- Company/ Firm should enclose Balance Sheet/ TDS Return for the last three years
- Vendor should have valid GST, PAN and TAN number.

TERMS & CONDITIONS:

1) The rate offered must be filled in the proforma of the Quotation form. Any correction should be initialed by the Vendor in the price bid attached with this document.
2) The rate quoted in the price bid must be inclusive of all taxes and charges.
3) Last date of receipt of sealed quotation documents is 13th October 2020 up to 5.00 pm.

4) Vendors who satisfy the technical conditions and price bid stipulated in the quotation document and who have enclosed all the documents /supplied materials required will alone be considered as qualified for further discussion.

5) Rates should be offered unconditionally and if rates are submitted with any condition the quotation is liable to be rejected.

6) Scope of Work is given in Annexure 1 hereto.

7) Vendor should enclose self-attested copies of GST registration, letter of allotment of PAN/PAN Card under the Income Tax Act and GSTIN details failing which quotation will be liable to be rejected.

8) Bank reserves the right to reject any or all tender documents without assigning any reason thereof.

9) Payment Terms shall be 50% on acceptance of the website and 50% on go-live and sign off given by Bank

10) Vendor must sign along with company seal on each and every page of the quotation document as token of the acceptance of the conditions.

11) Vendor should not be blacklisted with any of the Bank and in case of existing Vendor he should have satisfactory track record in the Bank.

12) In case of any dispute the Jurisdiction of Court will be Mumbai.

Chief Executive Officer

Annexure 1

Scope for the Website Development will be as Follows

1) **Web Pages the content of the same will be provided by Bank.**

   a. Home Page
   b. Deposits Scheme
   c. Loans Scheme
   d. Interest Rates
   e. Service Charges
   f. Share Holders Schemes
   g. Senior Citizen
   h. History
   i. Profile
   j. Awards & Achievements
   k. Board of Directors
   l. Progress
   m. Financial Services
   n. Request form generation
   o. Photo Gallery
   p. Forms Download
   q. Branch Locator to be linked with Google Map
   r. ATM / CDM Locator to be linked with Google Map
   s. Loan Query (Detailed will be shared separately)
   t. Term Deposit Query (Detailed will be shared separately)
   u. ATM / CDM SMS Banking Facilities
   v. Charges Applicable for Accounts
   w. EMI calculators for Loans, and Term Deposit
   x. Multiple user based login facility
   y. Auctions / Tender
   z. Careers / Applications
   aa. Contact Us
   bb. Web Site development in English, Marathi & Hindi.
   cc. Flash Banners on Home Page.
   dd. Customer Complaints and email notification thereof.

2) **General Information:**
   a. History of the Bank, Growth, Last three years Business [P&L]

b. Financials of the Bank of last five years
c. Chairman's Statement
d. Board of Directors with photo and brief information
e. Whom to contact? in case of grievances
f. Collecting customer suggestion through Internet
g. Future initiatives of the Bank
h. Total Number of Branches with Address and Telephone Numbers, ATM Locations
i. FAQs
j. Request Account Opening Forms generation. Bank will provide template for various account opening forms user will update require details. Website require to generate forms in .pdf format which can be download or print.
k. Request Loan request Forms generation. Bank will provide template for various loan request forms user will update require details. Website require to generate forms in .pdf format which can be download or print.
l. All the above modules shall have editable interface to edit the information therein and you shall change the required information after the confirmatory email given by the Bank
m. Website should have super Admin Authority for accessing and assigning roles to department for each pages.
n. After finalising requirement Website should be completed within 35 working Days.

3) Following dynamic pages with Admin Panel and access should be given to the Bank.

   a. Deposits
   b. Loans
   c. Interest rate page,
   d. Service Charges
   e. Financial Services
   f. Loan Query
   g. News and Event section.
   h. Request form for Deposit account opening
   i. Request form for loan request.
   j. As per requirement it will go on changing.

4) **Project Deliverables:**
   a) Above mentioned modules should have the facility to add, modify and delete the contents wherever required
   b) Customer grievance system for tracking and keeping records of customer complaints and actions taken on it by responsible persons.
   c) Complete Site Management System with Admin functions to change the sections of the site, design of the site and have complete control on the site by easy to use administrative functions.

5) You shall ensure that Banks web site shall be visually attractive, dynamic and at the time of development 3 prototype shall be given to the Bank for finalization of design.

6) Website should be developed in node.js or PHP with HTML5 and MYSQL for database.

7) Website should be with HTTPS with SSL\TLS certificate and cost of the SSL certificate(EV) with Extended Validation should also be quoted with details thereof.

8) You shall incorporate all the suggestions of the Bank for web site and shall develop and use suitable pictures / visuals which are best suited and depict the meaning of the page contents and further required number of banners with pictures as specified by the Bank shall be developed and ported on the Home page of the Bank.

9) Cost should include the cost of the visuals \ photographs which are required for the development of website.

10) **Compatibility:**
    a) Website and backend developed will be compatible with all Browsers and with all upgraded versions.
    b) Website should also be compatible with all make and version of Mobile Interface.

11) All the deliverables that are to be delivered for the contracted modules shall be first tested and shall be ported / made live only after the demo given to the Bank and written consent from the Bank.

12) You shall ensure that website hosting for the Banks site is in India with redundancy at hardware and network level and site should be reachable on IPV4 and IPV6 addresses.

13) You shall ensure that all the security requirement like HTML or SQL injection, cross site scripting, and any other types of security threats shall be effectively countered and Banks web site shall always remain safe and secure.

14) **Support –** You shall give support for the period of 3 or 5 years for changes in the web site as required by the Bank and Bank shall log the call either over telephone or by mail and issue thereof shall be resolved within 24 hours or as per the mutually agreeable timeline. You shall ensure that uptime of the web site is 99.99%.

15) Bank shall deduct TDS as applicable from the Bills payable and you shall furnish PAN No. for office record and shall give Bank details and IFSC Code for payment of support charges.

16) The charges shall be inclusive of all, including lodging, boarding and any number of visits by the engineer. No transportation charges will be paid separately.

17) Invoice should contain GSTIN details.

18) You shall sign the Agreement & NDA on Rs.200/- stamp paper for Support Services within 8 days from receipt of work order.

19) All the disputes in this regard shall be subject to jurisdiction of Courts in Mumbai.

Part - I
TECHNICAL BID
Registration Details (whichever is applicable and attach copy)

Name of Vendor   : --
Address   : --

Pin code no.   : --
Tel. No.   : --
Mobile No.   : --
Fax No.   : --
Email Address   : --
Constitution   : Proprietor/ Partnership/ Company
(Pls. Tick mark as applicable)

Name of Company :

S. No	Item	Details
1.	Name of Company	
2.	Mailing Address	
3.	Telephone and Fax numbers	
4.	Constitution of the Company	
5.	Name and designation of the person authorized to make commitments to the MACO Bank	
6.	Email Address	
7.	Year of commencement of Business	
8.	Turnover of the company for the last 3 financial year. Certified Balance sheet 2016-2017 2017-2018 2018-2019	
9.	GST Number	
10.	TAN Number	

11.	PAN Number	
12.	Brief Description of after sales service facilities available with the bidder	
13	List of the web site developed and details thereof	

PART II
COMMERCIAL BID

Sr. No.	Particulars	Qty	Unit Price	CGST	SGST	Total
1						
2						
3						
	Total Cost for 3 and 5 Years					
4	Annual Maintenance Cost every year					
5	Cost of EV SSL\TLS Certificate	1				

Total Rupees in words (--)

Price * - Unit price and total price should be inclusive of all taxes. Items must be quoted as per the specification given.

Seal and Signature of Vendor   :
Name and Designation   :
Name of Company/ firm   :
Address of Vendor   :

Date
Place